



REMINGTON
Independent Contractor Agreement Form

In order to expedite the preparation of Independent Contractor Agreements used for temporary contract services, we have developed a form to apply to these situations. Please complete this form, supplying as much information as possible. The information called for below is required at a minimum (if all appropriate blanks are not filled out, this form will be returned to the requesting party for completion). **Please have this document signed by the SVP/DVP, EVP of Human Resources and Chief Operating Officer before submission to the Legal Department. This will not be processed without the appropriate signatures.**

The following information must be provided:

1. Contractor's Full Name: _____
2. Contractor's Address: _____

3. Contractor's Social Security Number/ID: _____
4. Location (Hotel Name): _____
5. Commencement Date: _____
6. Weekly Fee: _____
7. Contractor Position: _____
8. Anticipated Term: _____

_____ Lodging at Hotel
_____ Food Allowance (per diem at \$_____ or food provided at hotel only)
_____ Travel (airfare – round trip or mileage at 58 cents per mile)
_____ Other: _____

Submitted by: _____ (PLEASE PRINT) Date: _____

EVP of Human Resources

Chief Operating Officer

Legal

DVP/SVP